



## Application for Clergy License

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Clergy Pension Fund Status:  Active  Retired

Are you willing to do supply ministry:  Yes  No

Current Diocese of Albany parish you attend: \_\_\_\_\_

Telephone: Home: (      ) \_\_\_\_\_ Cell: (      ) \_\_\_\_\_

Work: (      ) \_\_\_\_\_ Church: (      ) \_\_\_\_\_

Email Address: \_\_\_\_\_

Canonically Resident in Diocese of \_\_\_\_\_

Other dioceses in which you are licensed to officiate \_\_\_\_\_

Have you completed a sexual misconduct prevention course?

Yes – Course Certificate attached

No

***License cannot be processed until course completed and certificate received.***

Have you completed anti-racism training?

Yes – Course Certificate attached

No

***License cannot be processed until training is completed and certificate received.***



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Other items required:

- Background Check (paid for by applicant)
- Letter of Good Standing from the Bishop of the diocese in which you are canonically resident
- Interview with the Bishop once the application is completed

This license is valid for one year unless it is rescinded by the Bishop of Albany.

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*Signature*

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*Date*

**Please return your completed application to:**

**Canon Meaghan Keegan  
Episcopal Diocese of Albany  
580 Burton Rd  
Greenwich, NY 12834**

**Review/Action:**

Background check: \_\_\_\_\_  
Letter of Good Standing: \_\_\_\_\_  
Safeguarding God's Children: \_\_\_\_\_  
Anti-racism training: \_\_\_\_\_  
Bishop's Interview: \_\_\_\_\_

Bishop Action:  Approved  No

License Prepared: \_\_\_\_\_ Sent: \_\_\_\_\_

License Distribution: Convention Secretary  
Transition Minister  
Clergy File  
Clergy License File